

Fax To: _____

Fax Number: _____

C & C PROPERTY GROUP LTD.

#304-123 East 15th St, North Vancouver, B.C. V7L 2P7; 604-987-9040; 604-987-9045 (fax)

DOCUMENT ORDER FORM – Real Estate Agents

Please complete the following information and return by fax to our office.

Date: _____ Strata Plan Number: _____

Unit Number: _____ Strata Lot Number: _____

Name of Client: _____

Name of Real Estate Company: _____ Contact Person: _____

Address of Company: _____

Phone: _____ Fax: _____ Cel: _____

Date Information Required (Note Fee Schedule): _____

Minutes: From: _____ To: _____ (\$0.25/page)

Financial Statements: (\$0.25/page)

Bylaws: (\$0.25/page)

Other (Specify) _____ (\$0.25/page)

Form B: (\$35.00 plus \$0.25/page)

Documents will be prepared **within one week** upon receipt of your written order in our office by return fax. Telephone orders **WILL NOT** be accepted.

Persons wishing expedited service may choose from one of the following service options:

Same Day Processing: \$200.00 per form (plus all regular fees as noted)

2 Day Processing: \$150.00 per form (plus all regular fees as noted)

3-4 Day Processing: \$130.00 per form (plus all regular fees as noted)

5-6 Day Processing: \$100.00 per form (plus all regular fees as noted)

* All fee plus HST

By placing this order, I am acknowledging that I have been appointed as the real estate sales agent of the noted client and that on behalf of my real estate agency and personally, I agree to pay these fees.

All orders must be paid for in full at the time of pickup.

Information collected under this request will be used by C&C for the purposes of identification and communication, processing payments, responding to emergencies, management of the strata corporation, compliance with applicable laws and may be used to market its products and services.

Print Name: _____

Signature: _____

Date: _____